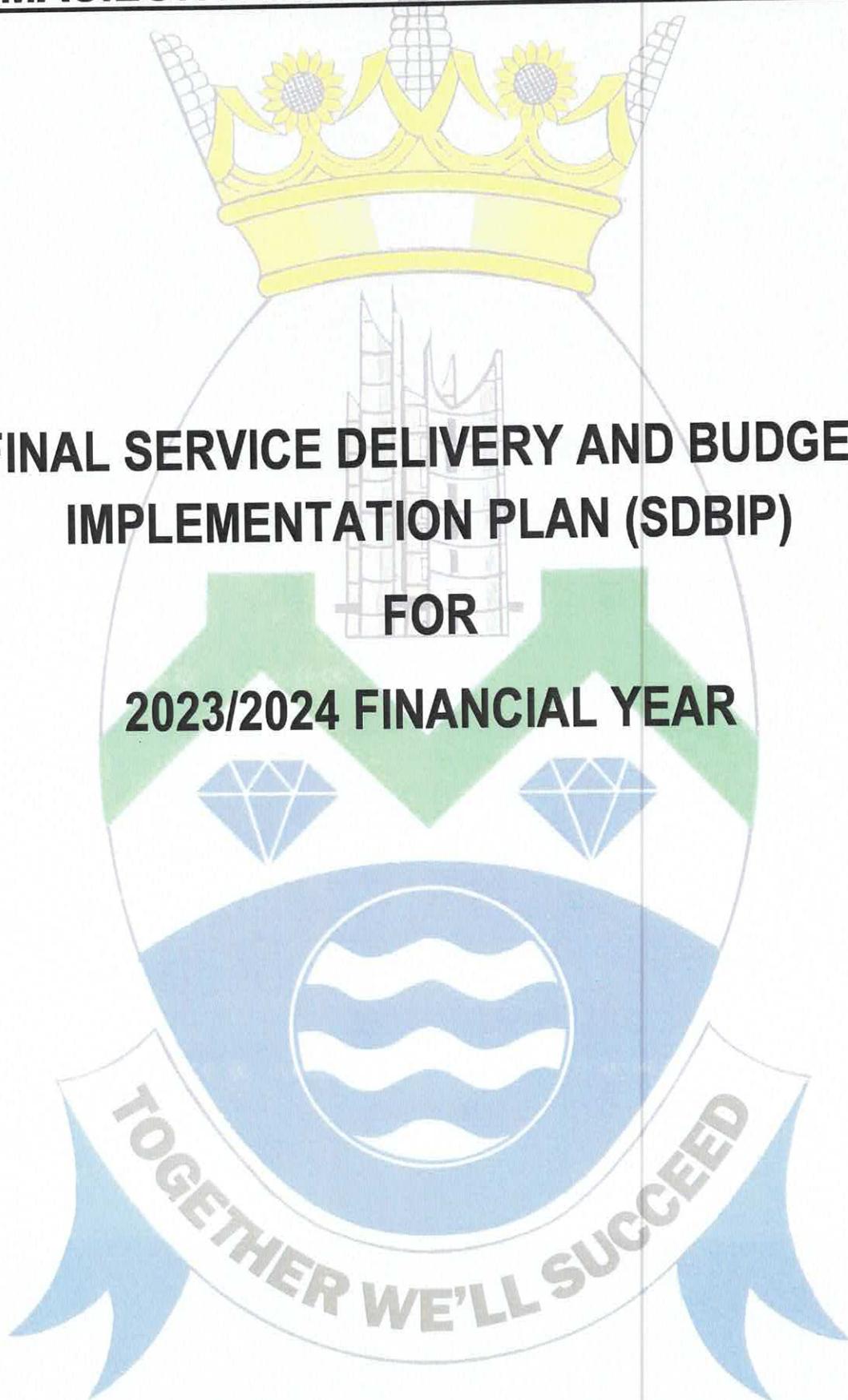


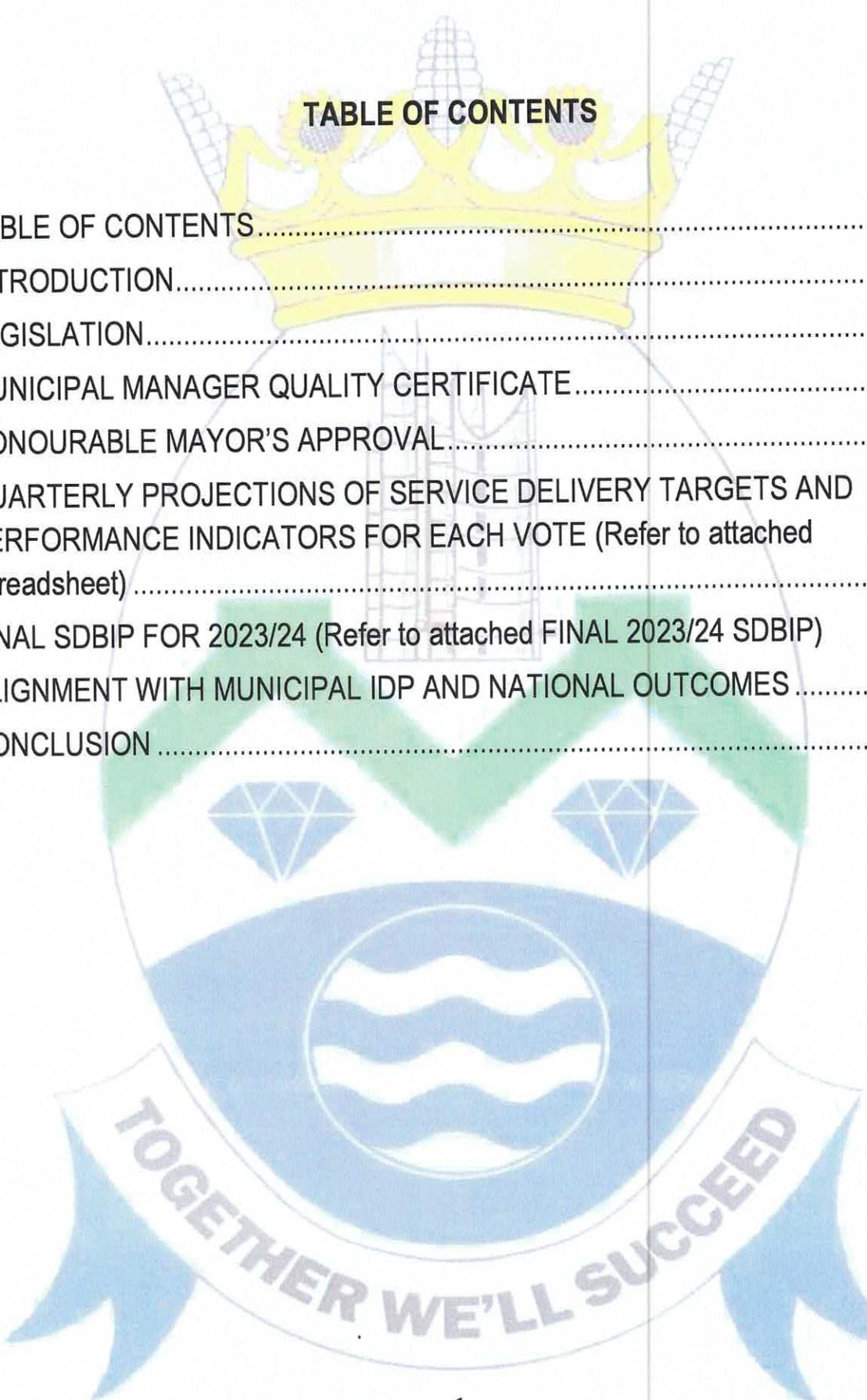
**MASILONYANA LOCAL MUNICIPALITY**

**FINAL SERVICE DELIVERY AND BUDGET  
IMPLEMENTATION PLAN (SDBIP)**

**FOR**

**2023/2024 FINANCIAL YEAR**



The background of the page features the Waterloo Region Coat of Arms. It consists of a shield with a crown on top. The shield is divided into four quadrants: top-left (white with a blue diamond), top-right (white with a blue diamond), bottom-left (blue with white wavy lines), and bottom-right (blue with white wavy lines). A blue ribbon at the bottom contains the motto "TOGETHER WE'LL SUCCEED".

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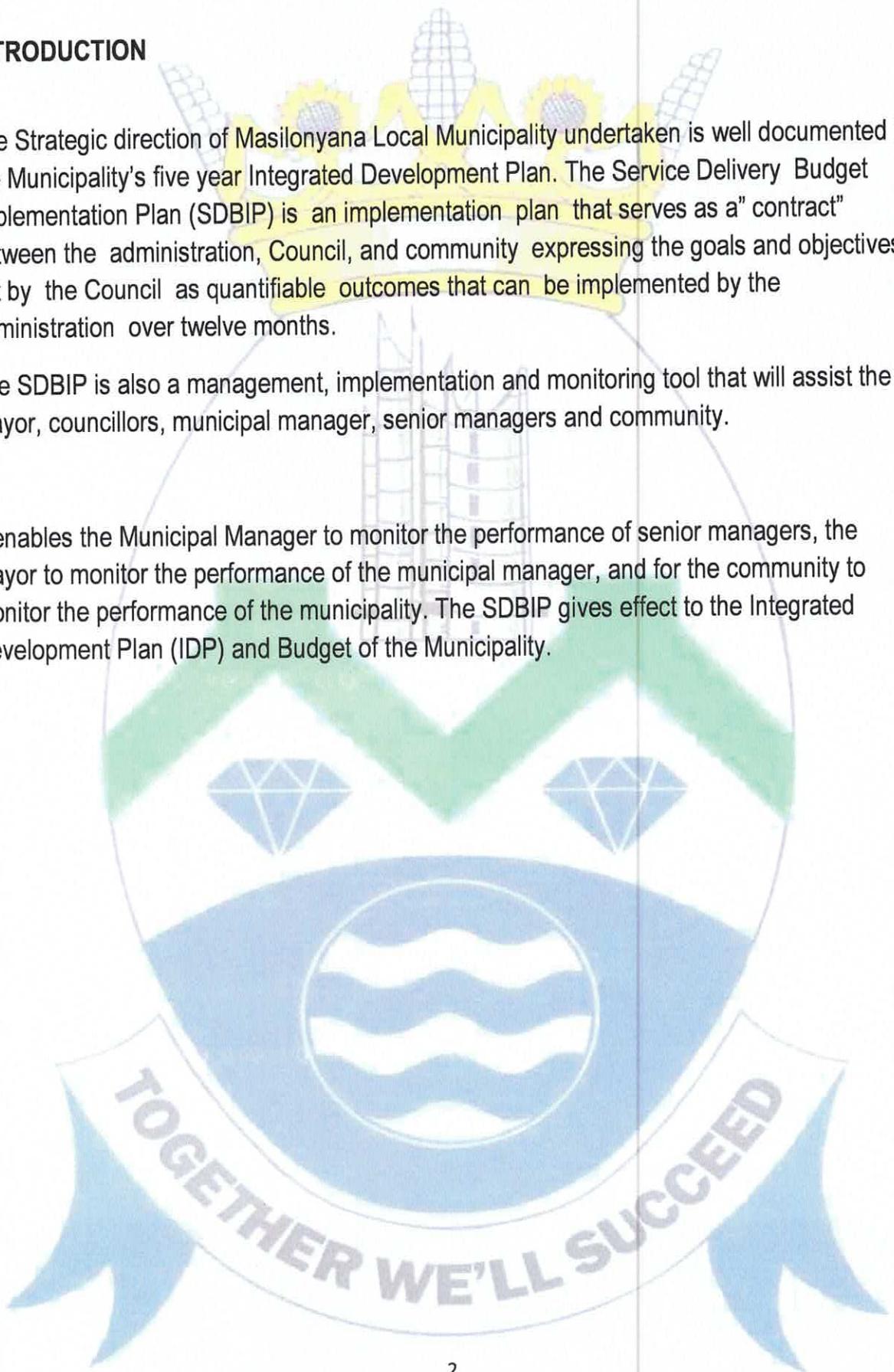
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## INTRODUCTION

The Strategic direction of Masilonyana Local Municipality undertaken is well documented in the Municipality's five year Integrated Development Plan. The Service Delivery Budget Implementation Plan (SDBIP) is an implementation plan that serves as a "contract" between the administration, Council, and community expressing the goals and objectives set by the Council as quantifiable outcomes that can be implemented by the administration over twelve months.

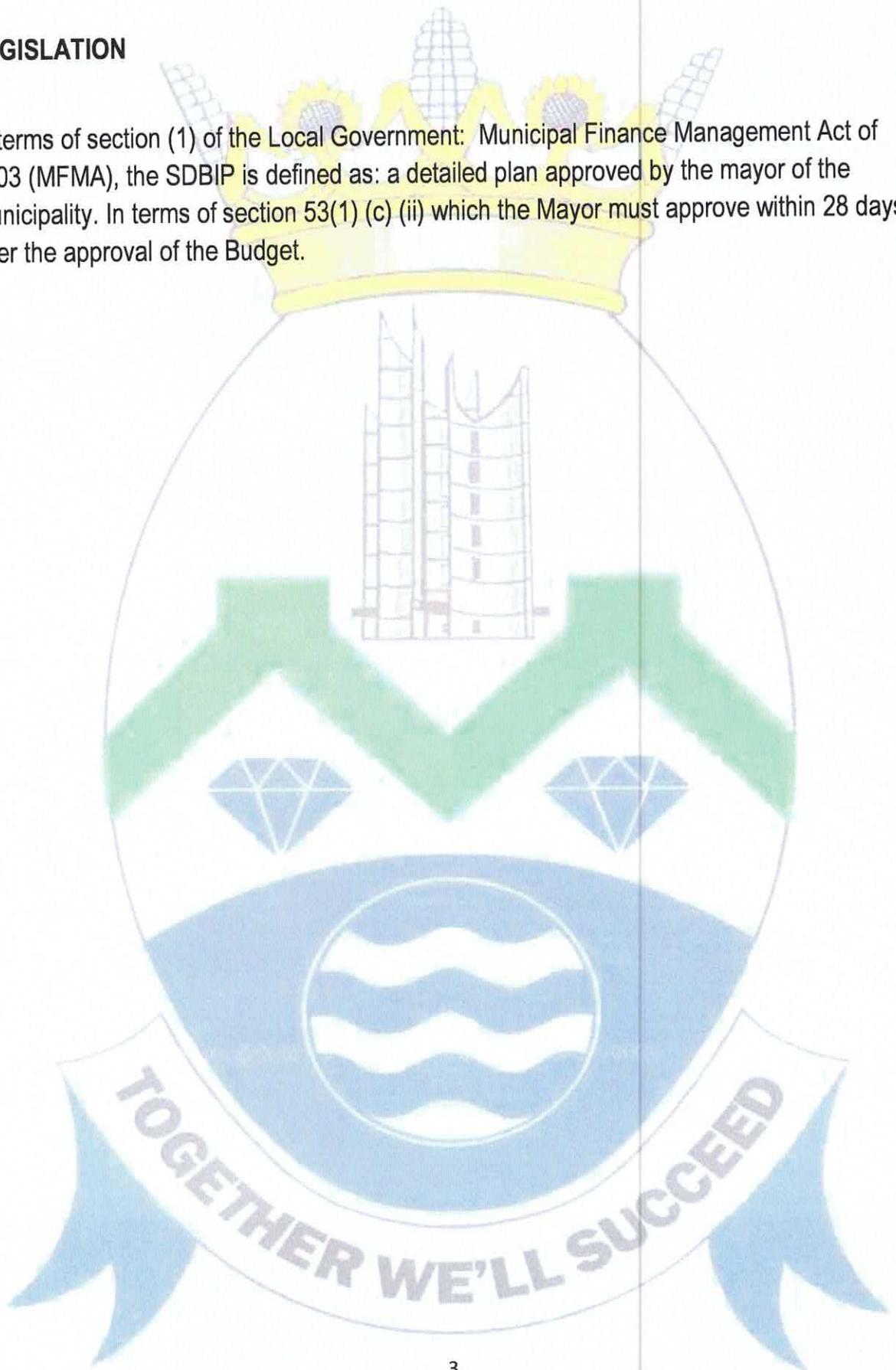
The SDBIP is also a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community.

It enables the Municipal Manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager, and for the community to monitor the performance of the municipality. The SDBIP gives effect to the Integrated Development Plan (IDP) and Budget of the Municipality.



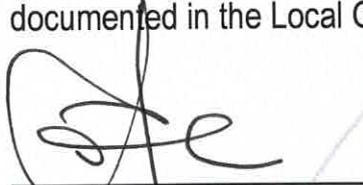
## LEGISLATION

In terms of section (1) of the Local Government: Municipal Finance Management Act of 2003 (MFMA), the SDBIP is defined as: a detailed plan approved by the mayor of the municipality. In terms of section 53(1) (c) (ii) which the Mayor must approve within 28 days after the approval of the Budget.

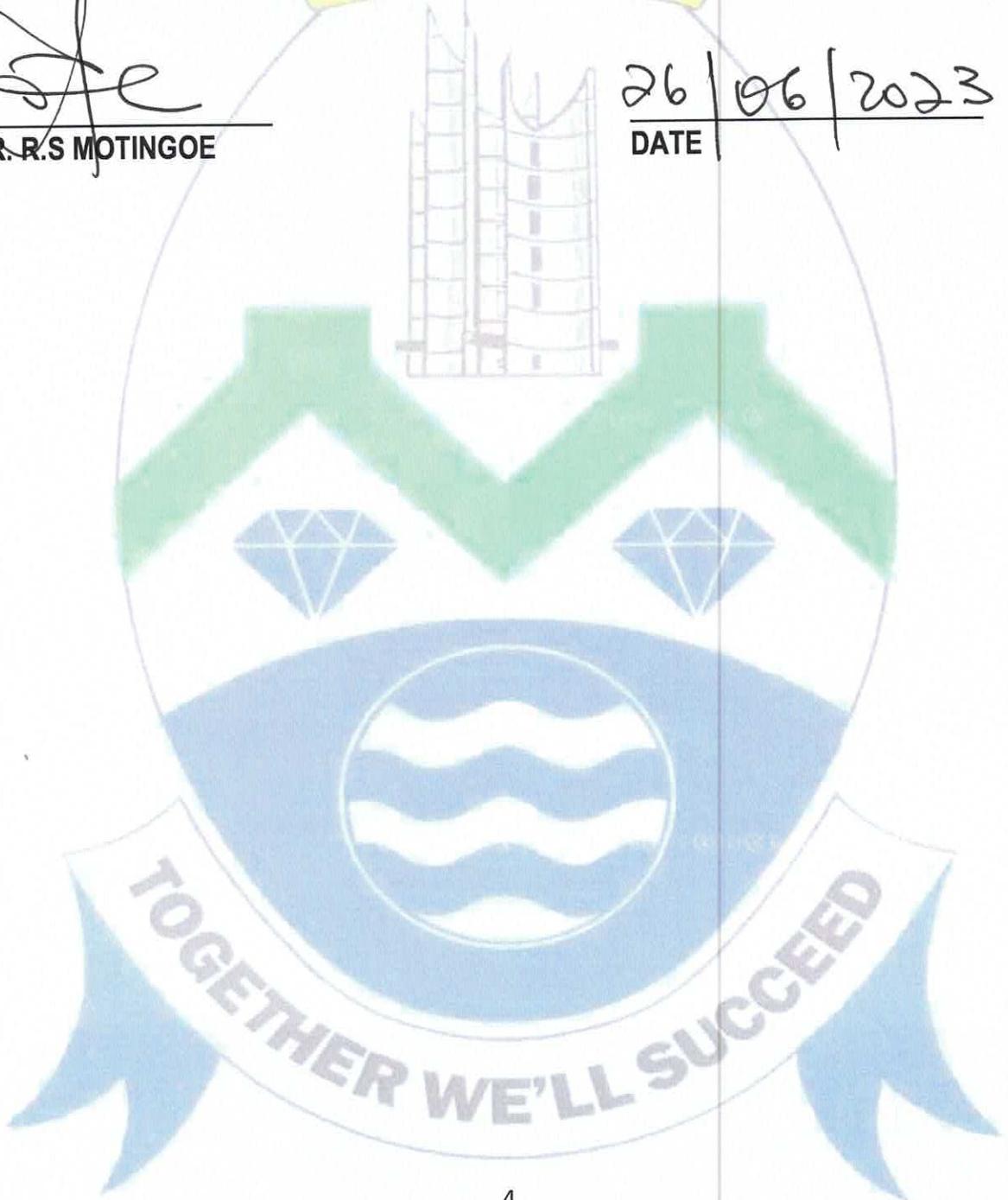


**MUNICIPAL MANAGER QUALITY CERTIFICATE**

I, Dr. Rapulo Solomon Motingoe in my capacity as the Acting Municipal Manager of Masilonyana Local Municipality submit this Final Service Delivery Budget Implementation Plan for 2023/24 financial year for approval by the Honourable Mayor. The SDBIP has been prepared in terms of the stipulated requirements as documented in the Local Government: Municipal Finance Management Act of 2003.

  
DR. R.S MOTINGOE

26 / 06 / 2023  
DATE



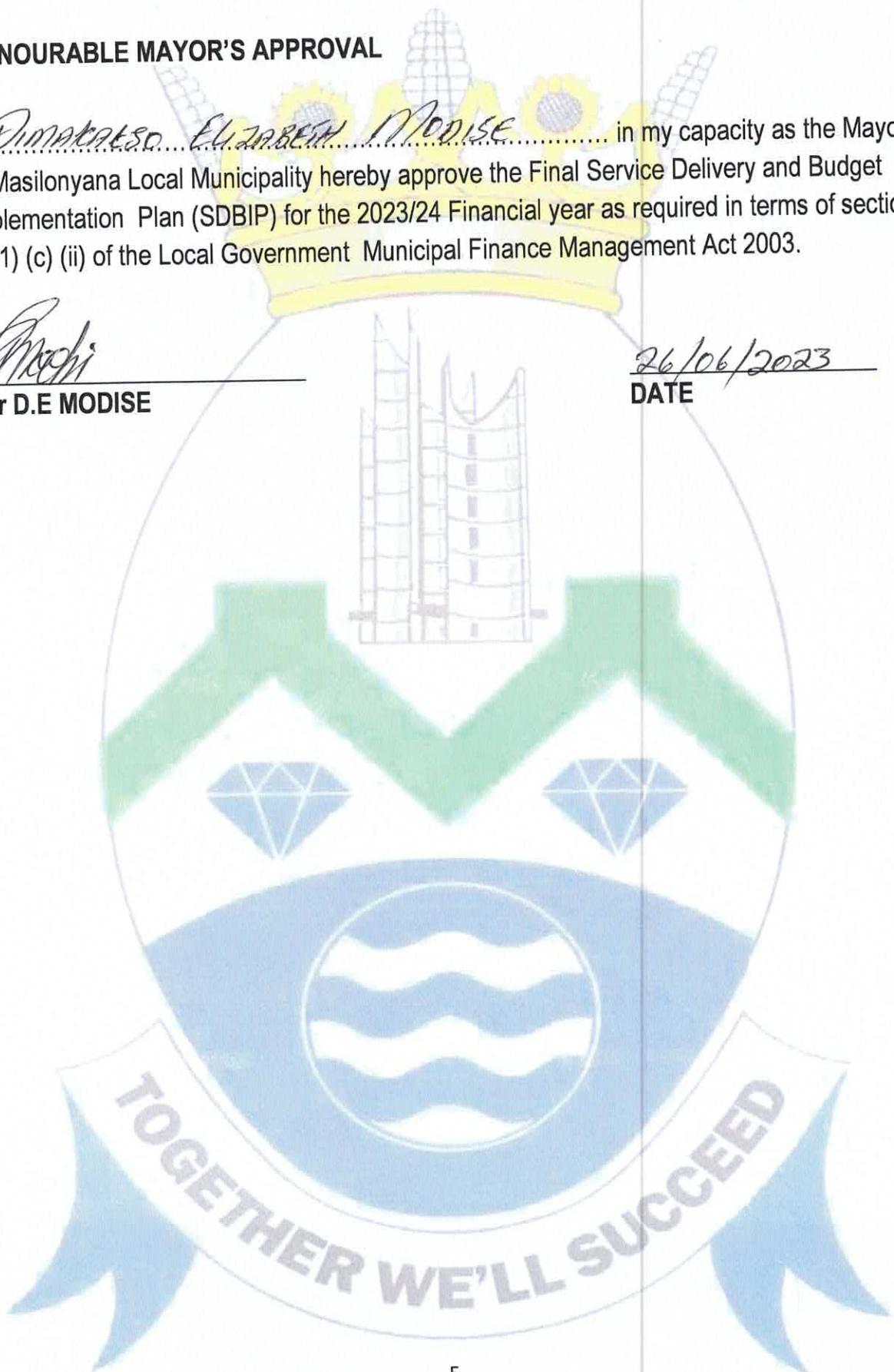
**HONOURABLE MAYOR'S APPROVAL**

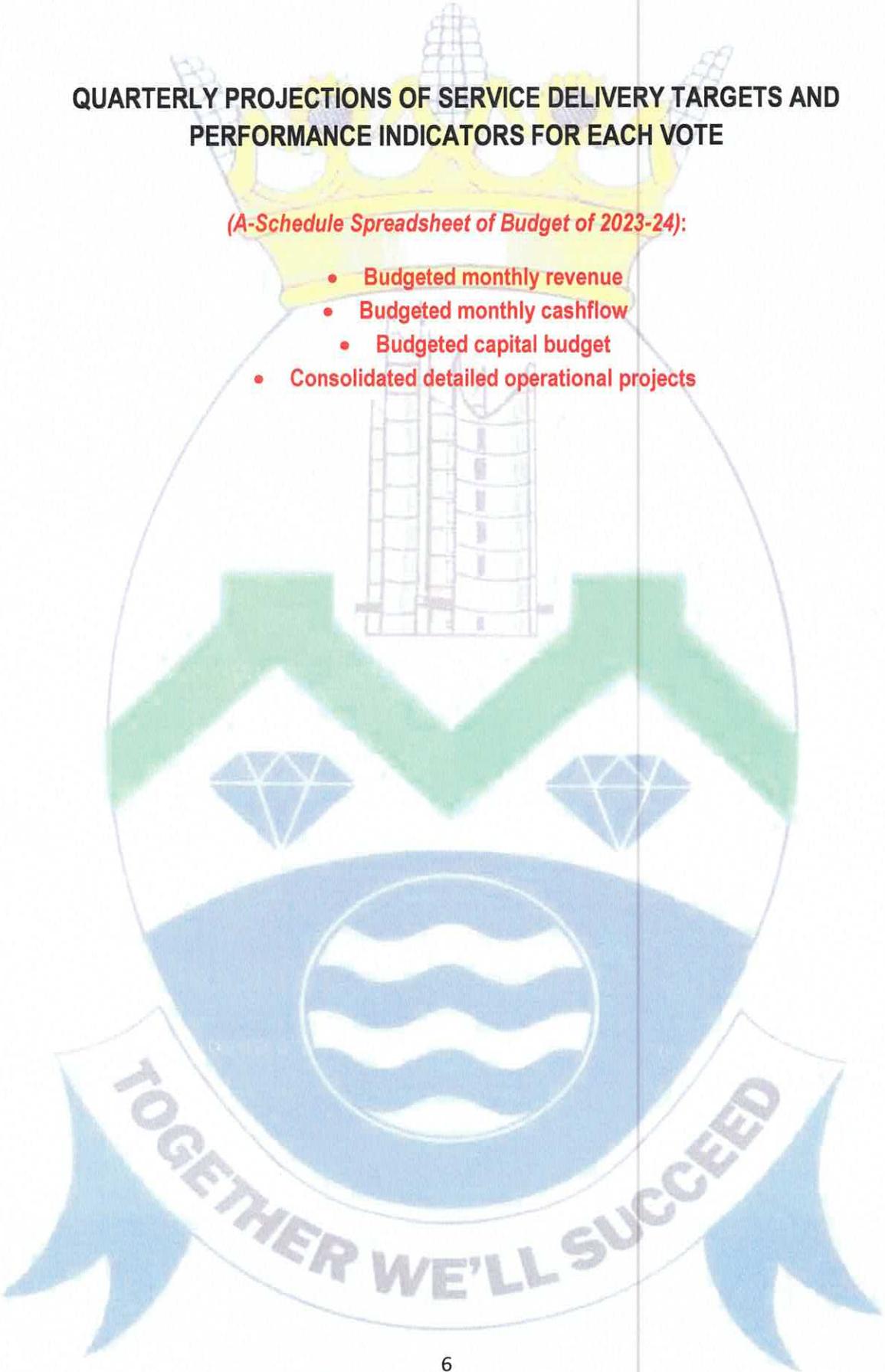
I Dimpotso Elizabeth Modise in my capacity as the Mayor of Masilonyana Local Municipality hereby approve the Final Service Delivery and Budget Implementation Plan (SDBIP) for the 2023/24 Financial year as required in terms of section 53(1) (c) (ii) of the Local Government Municipal Finance Management Act 2003.



**CIlr D.E MODISE**

26/06/2023  
**DATE**





## QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

*(A-Schedule Spreadsheet of Budget of 2023-24):*

- Budgeted monthly revenue
- Budgeted monthly cashflow
- Budgeted capital budget
- Consolidated detailed operational projects





FS181 Masiyonyana - Supporting Table SA30 Budgeted monthly cash flow

R thousand	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework			
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26	
<b>Cash Receipts by Source</b>	1,819	1,819	1,819	1,819	1,819	1,819	1,819	1,819	1,819	1,819	1,819	1,819	1,819	15,556	24,347	25,636
Property rates	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	1,296	10,587	15,000	15,556
Service charges - electricity revenue	1,148	1,148	1,148	1,148	1,148	1,148	1,148	1,148	1,148	1,148	1,148	1,148	1,148	8,010	11,779	12,327
Service charges - water revenue	562	562	562	562	562	562	562	562	562	562	562	562	562	3,800	4,930	5,180
Service charges - sanitation revenue	628	628	628	628	628	628	628	628	628	628	628	628	628	4,367	5,749	6,007
Rental of facilities and equipment	23	23	23	23	23	23	23	23	23	23	23	23	23	157	206	216
Interest earned - external investments	35	35	35	35	35	35	35	35	35	35	35	35	35	244	320	336
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Agency services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and Subsidies - Operational	13,527	13,527	13,527	13,527	13,527	13,527	13,527	13,527	13,527	13,527	13,527	13,527	13,527	172,943	177,319	177,319
Other revenue	83	83	83	83	83	83	83	83	83	83	83	83	83	959	1,051	1,107
<b>Total Cash Receipts by Source</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>19,122</b>	<b>229,470</b>	<b>247,838</b>	<b>256,233</b>
<b>Other Cash Flows by Source</b>																
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	70,000	48,576	52,688
Transfers and subsidies - capital (monetary allocations) (Nat / Prov)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Departm Agencies- households, Non-profit institutions, Private Enterprises, Public Corporations, Higher Educ Institutions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on Disposal of Fixed and Intangible Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/financing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits	264	264	264	264	264	264	264	264	264	264	264	264	264	3,167	174	155
Increase (decrease) in non-current receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	(7)	(7)	(7)	(7)	(7)	(7)	(7)	(7)	(7)	(7)	(7)	(7)	(7)	(65)	(5)	(4)
<b>Total Cash Receipts by Source</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>25,213</b>	<b>302,550</b>	<b>296,583</b>	<b>309,062</b>
<b>Cash Payments by Type</b>																
Employee related costs	11,754	11,754	11,754	11,754	11,754	11,754	11,754	11,754	11,754	11,754	11,754	11,754	11,754	141,045	148,517	156,711
Reimbursement of contractors	667	667	667	667	667	667	667	667	667	667	667	667	667	8,007	9,173	9,357
Interest	292	292	292	292	292	292	292	292	292	292	292	292	292	3,500	4,590	4,837
Bulk purchases - electricity	7,667	7,667	7,667	7,667	7,667	7,667	7,667	7,667	7,667	7,667	7,667	7,667	7,667	92,005	102,068	121,178
Acquisitions - water & other inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted services	1,646	1,646	1,646	1,646	1,646	1,646	1,646	1,646	1,646	1,646	1,646	1,646	1,646	19,747	20,996	22,098
Transfers and subsidies - other municipalities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure	1,763	1,763	1,763	1,763	1,763	1,763	1,763	1,763	1,763	1,763	1,763	1,763	1,763	21,162	22,752	24,168
<b>Total Cash Payments by Type</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>23,789</b>	<b>285,466</b>	<b>307,026</b>	<b>337,512</b>
<b>Other Cash Flows/Payments by Type</b>																
Capital assets	7,068	7,068	7,068	7,068	7,068	7,068	7,068	7,068	7,068	7,068	7,068	7,068	7,068	85,178	88,778	95,351
Repayment of borrowing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Cash Flows/Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash Payments by Type</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>30,857</b>	<b>370,644</b>	<b>396,804</b>	<b>432,863</b>
<b>NET INCREASE/DECREASE IN CASH HELD</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(5,674)</b>	<b>(68,094)</b>	<b>(100,220)</b>	<b>(123,761)</b>
Cash/cash equivalents at the month/year begin:	1,571	(4,104)	(8,778)	(13,453)	(18,127)	(22,802)	(27,476)	(32,151)	(36,825)	(41,500)	(46,174)	(50,848)	(55,523)	(60,197)	(64,871)	(69,546)
Cash/cash equivalents at the month/year end:	(4,104)	(9,778)	(15,453)	(21,127)	(26,802)	(32,476)	(38,151)	(43,825)	(49,500)	(55,174)	(60,848)	(66,523)	(72,197)	(77,971)	(83,746)	(89,521)
References																

1. Note that this section of Table SA 30 is deliberately not linked to Table A4 because timing differences between the timing of clients and receiving the cash means that the cashflow will differ from budgeted revenue, and similarly for budgeted expenditure. However for the MTRF it is now directly linked to A7.

Function	Project Description	Project Number	Type	MTEF Service Outcomes	IUDF	Own Strategic Objectives	Asset Class	Asset Sub-Class	Wired Location	GPS Longitude	GPS Latitude	Current Year 2022/23 Full Year Forecast	2022/24 Medium Term Revenue & Expenditure Framework				
													Budget Year 2022/24	Budget Year +1 2023/25	Budget Year +2 2025/26		
Financial Services	Financial Services																
Administrative and Corporate Support	Administrative and Corporate Support																
Asset Management	Asset Management																
Asset Management	Asset Management																
Asset Management	Asset Management																
Asset Management	Asset Management																
Electricity	Electricity																
Fencing and Fences	Fencing and Fences																
Fencing and Fences	Fencing and Fences																
Finance	Finance																
Finance	Finance																
Finance	Finance																
Health Services	Health Services																
Mayor and Council	Mayor and Council																
Municipal Offices	Municipal Offices																
Municipal Offices	Municipal Offices																
Public Works	Public Works																
Recreation/Facilities	Recreation/Facilities																
Roads	Roads																
Roads	Roads																
Sewerage	Sewerage																
Sewerage	Sewerage																
Sports Grounds and Stadiums	Sports Grounds and Stadiums																
Storm Water Management	Storm Water Management																
Storm Water Management	Storm Water Management																
Storm Water Management	Storm Water Management																
Storm Water Management	Storm Water Management																
Storm Water Management	Storm Water Management																
Storm Water Management	Storm Water Management																
Street Lighting and Signal Systems	Street Lighting and Signal Systems																
Street Lighting and Signal Systems	Street Lighting and Signal Systems																
Street Planning, Building Regulation and	Street Planning, Building Regulation and																
Waste Water Treatment	Waste Water Treatment																
Waste Water Treatment	Waste Water Treatment																
Waste Water Treatment	Waste Water Treatment																
Waste Water Treatment	Waste Water Treatment																
Water Distribution	Water Distribution																
Water Distribution	Water Distribution																
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Water Distribution	Water Distribution																
Water Distribution	Water Distribution																
Water Distribution	Water Distribution																
Water Storage	Water Storage																
Water Storage	Water Storage																
Water Treatment	Water Treatment																
Water Treatment	Water Treatment																
Water Treatment	Water Treatment																



Function	Project Description	Project Number	Type	MISF Service Outcome	IUDF	Own Strategic Objectives	Asset Class	Asset Sub-Class	Wind Location	GPS Longitude	GPS Latitude	2023/24 Medium Term Revenue & Expenditure Framework				
												Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26		
													Prior year outcomes	Current Year Full Year Forecast	2022/23 Outcome	
FS181 Maslonyana - R thousand	Parent municipality: Let all operational projects grouped by Function												35,897	37,817	36,647	11,654
Administrative and Corporate Support	Employee cost - Social and Community Services Admin	20000000000000000000	Other	San settlements and improved quality	Governance	EMPLOYEES SALARIES	Community Facilities		live and connect	0	0	0	22,151	23,347	24,625	37,164
Administrative and Corporate Support	EMPLOYEE RELATED COSTS - CORPORATE SERVICES ADMINISTRATION	30000000000000000000	Other	San settlements and improved quality	Governance	Project Management Unit	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	2,151	2,347	2,625	8,530
Administrative and Corporate Support	OPERATIONAL COSTS - CORPORATE SERVICE PHU	30000000000000000000	Other	San settlements and improved quality	Governance	Good Governance	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	6,862	6,862	6,862	8,530
Administrative and Corporate Support	OPERATIONAL COSTS - CORPORATE SERVICE PHU	30000000000000000000	Other	San settlements and improved quality	Governance	Payments within 30 days	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	1,825	1,825	1,825	1,313
Administrative and Corporate Support	OPERATIONAL COSTS - CORPORATE SERVICE PHU	30000000000000000000	Other	San settlements and improved quality	Governance	Payments within 30 days	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	6,477	6,827	7,202	7,022
Administrative and Corporate Support	OPERATIONAL COSTS - CORPORATE SERVICE PHU	30000000000000000000	Other	San settlements and improved quality	Governance	Maintenance of Municipal Buildings	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	80	84	88	275
Administrative and Corporate Support	OPERATIONAL COSTS - CORPORATE SERVICE PHU	30000000000000000000	Other	San settlements and improved quality	Governance	Community Halls - Refurbish old and Mainline	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	95,719	95,719	95,719	444
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Approved budget	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	70	74	78	1,338
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	2,156	2,250	2,370	1,961
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	4,974	5,242	5,531	1,155
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	1,953	2,059	2,172	339
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	2,430	2,559	2,701	547
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	378	399	421	175
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	1,670	1,678	1,687	1,368
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	217	229	241	283
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	190	169	178	206
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	30	30	30	66
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	150	158	167	150
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	80,772	86,772	106,372	52,000
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	4,096	5,128	6,681	1,458
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	3,613	3,865	3,866	5,430
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	90	95	100	18,168
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	16,720	17,795	18,721	2,504
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	65	69	72	12,783
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	300	316	334	18,168
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	47	40	45	904
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	5	5	5	52,000
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	791	833	879	11,654
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	4,020	4,337	4,559	37,164
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	650	685	723	8,530
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	2,500	2,635	2,780	1,313
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	705	743	784	1,825
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	3,809	3,988	3,988	5,085
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	5,454	5,748	6,064	9,347
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	200	211	222	257
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	64	64	64	1,307
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	126	126	133	133
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	170	179	186	181
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	170	179	186	181
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	50	53	56	56
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	120	128	133	133
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	90	90	100	100
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	30	30	33	834
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	5,902	5,796	6,114	12,400
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	20	20	22	1,116
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	86	86	59	56
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	3,873	4,095	4,309	656
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	20,762	21,875	23,070	21,082
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	1,529	1,444	1,444	2,504
Asset Management	Operational cost - Finance	30000000000000000000	Other	San settlements and improved quality	Governance	Communities	Community Facilities		live and connect	27 01254002	28 51984024	28 51984024	0	0	0	4,796



## **ALIGNMENT WITH MUNICIPAL IDP AND NATIONAL OUTCOMES**

KPA	NATIONAL KPA	NATIONAL OUTCOME	IDP STRATEGIC OBJECTIVE	IDP PRIORITY
KPA1	Basic Service Delivery	<p>100% of access to basic level of water for formal settlements households</p> <p>Water infrastructure required to enable achievement of the strategic objective as measured in terms of the performance targets in this 5-year IDP.</p> <p>The percentage of households earning less than R1, 200 per month with access to free basic services</p>	To ensure that 100% of households in all formal settlement(s) around Masilonyana have access to clean (basic level) of water by July 2026	Water
		Repairing of tarred roads, Paving and re-gravelling of roads in accordance with the targets and projects indicated in the MTAS.	To ensure that identified internal roads in Masilonyana area are maintained and / or upgraded to facilitate economic and social activity required for the sustainable development of the municipality; thus implementing the current	Municipal Roads and Storm Water

			Infrastructure Master Plan	
		100% of households in formal settlements have access to basic level of sanitation  Sanitation infrastructure required to enable achievement of the strategic objective as measured in terms of the performance targets in the MTAS.	To ensure that 100% of households in formal settlements in Masilonyana area have access to basic level of sanitation by 2026	Sanitation
		100% of households in formal areas with access to electricity by 2026	To ensure that 100% of households in Masilonyana Municipal area have access to electricity by 2026	Electricity Reticulation
		Maximum spending on MIG projects	To ensure that financial & non-financial performance reporting is in line with applicable legislations	Reporting
		Adequate provision for, safe and well maintained sport and recreational facilities, as measured in	To ensure access to well maintained, quality sporting and parks &	Sport, Parks and Recreational Facilities

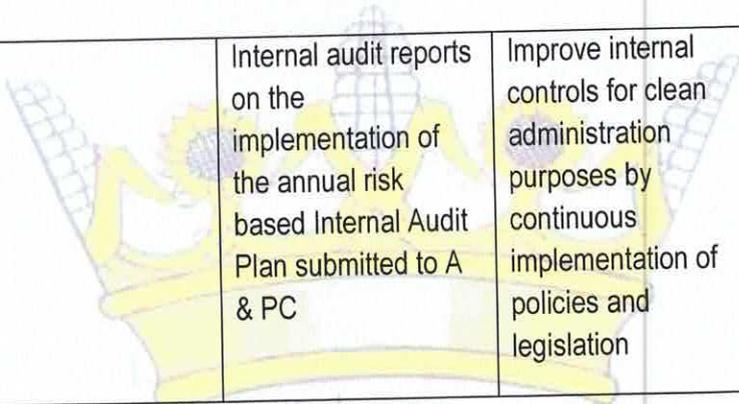
	terms of the targets set for the programmes and projects in the MTAS and IDP	recreational facilities in Masilonyana Municipal area	
	Total of 4 landfill sites are licensed, and 3 landfill sites to be upgraded. 100% of households with access to refuse removal and service is at acceptable national standards. 100% of households in informal areas have access to refuse removal at acceptable national standards.	To ensure good waste management in Masilonyana Municipality	Waste Management
	Adequate provision for traffic management and parking, as measured in terms of the targets set for programmes and project in the IDP. Adequate provision made for maintenance of traffic signs and speed humps	To ensure effective law enforcement management in Masilonyana municipal area	Traffic and Parking (Law Enforcement)
	Educating communities on the impact of fire, veld fires, & droughts	To coordinate and manage the disaster related issues with relevant stakeholders and	Disaster Management

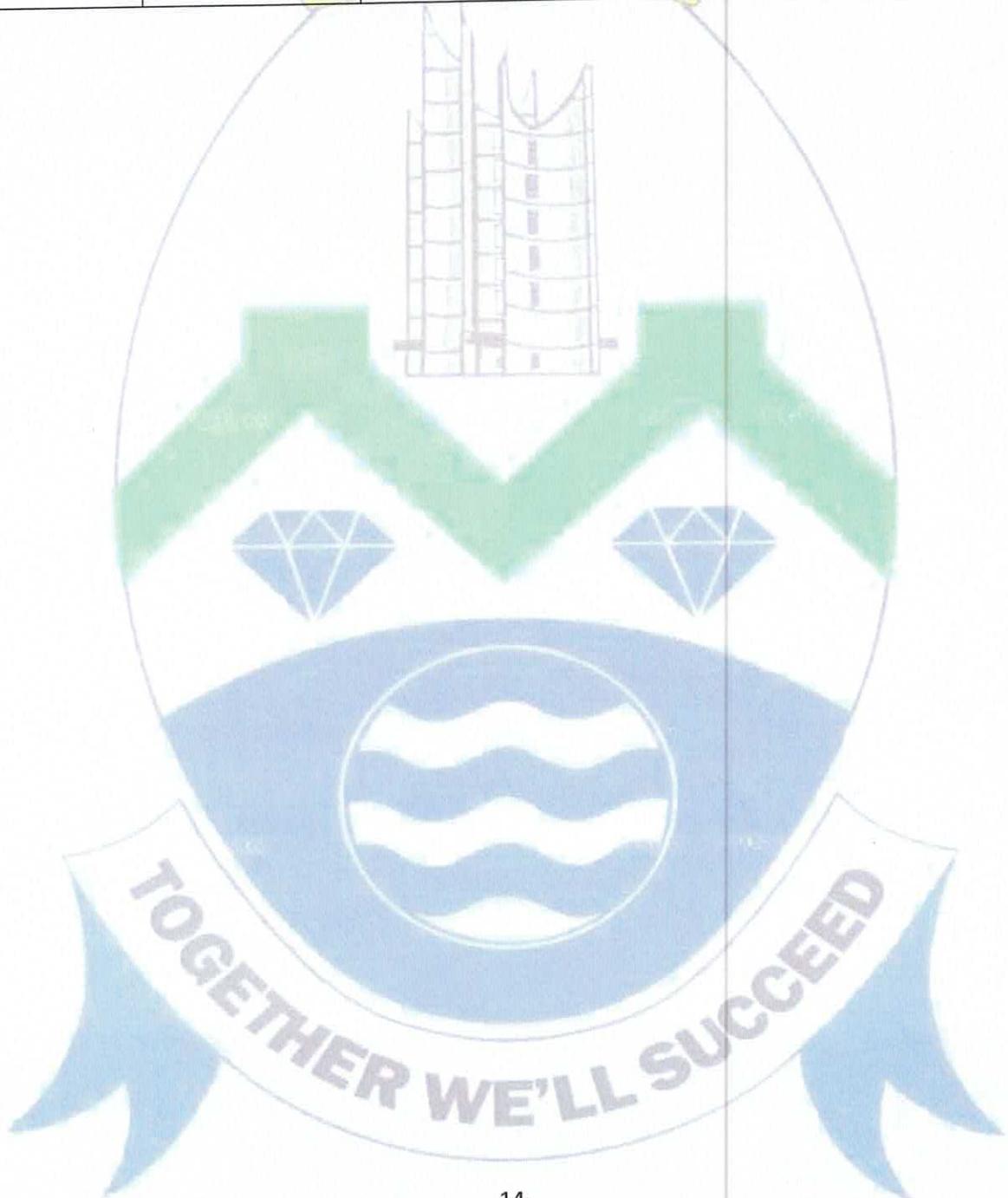
			capacitating communities and learners on disaster management	
		Continuous maintenance of municipal buildings	To ensure that building regulations are adhered	Building Maintenance
		Creation of world standard towns & cities by reducing informal settlements	To maintain a legitimate database of human settlement and erven waiting lists	Human Settlements
		To implement SDF & LUS in accordance and compliance with SPLUMA	To encourage the appropriate and effective use of land and resources	Town Planning
KPA 2	Municipal Transformation and Organisational Development	Sustainable and continuous reports on HR development	To provide appropriate Human Resources to support all Directorates in the municipality	Human Resources Development
		Continuous M & Evaluation of Health and Safety committees	To ensure a healthy and safe working environment for councillors and employees	Health and Safety
		A skilled and capable workforce to support an inclusive growth path	To promote fair Labour Practices	Labour Relations

		Reviewed and approval of the ICT Framework and policies	To provide an integrated ICT system that will ensure safety of information	Information Technology
		Effective Fleet Management	To ensure an efficient and effective Fleet management System	Fleet Management
		A responsive , accountable, effective and efficient local government system	To ensure effective system of municipal governance in line with applicable legislation	Administration and Legal
KPA3	Local Economic Development	Decent employment through inclusive economic growth	To create employment opportunities in Masilonyana Municipal Area, based projects and programmes outlined in the IDP and Back to Basics document  To capacitate and empowers SMMEs and Cooperatives through Municipal Procurement Opportunities	EPWP
		A responsive , accountable, effective and efficient local government system		LED
KPA4	Financial Viability and Management	Policies reviewed, monitored, evaluated and approved by Council	To ensure that the municipality has effective revenue collection system consistent with	Budget

		applicable regulations and the municipality's debt and credit control policy	
	Developed, updated and approved indigent register	To ensure that the municipality has effective revenue collection system consistent with applicable regulations and the municipality's debt and credit control policy	Revenue Management
	An updated asset register compliant with GRAP	To manage, control and maintain all municipal assets according to MFMA regulations and good assets management practices	Assets Management
	Constant payment of creditors within prescribed timeframe	To have effective and efficient expenditure management processes and systems	Expenditure
	Number of reports on SCM implementation of the SCM policy prepared	To implement proper supply chain protocols in compliance with the MFMA legislation	Supply Chain Management
	A responsive , accountable,	To ensure that financial & non-	Reporting

		effective and efficient local government system	financial performance reporting is in line with applicable legislations	
KPA5	Good Governance and Public participation	Reviewed organizational PMS policy & framework	To ensure there is a performance driven institutional culture in Masilonyana	Performance Management System
		Number of community participations conducted on IDP	To improve community participation in the affairs of the municipality.	Public Participation
		Final submission of IDP document at the end of May for council approval	To ensure a developmentally oriented planning institution in line with the requirements of local government laws and regulations	Integrated Development Plan
		Risk assessment register	To ensure the MLM operates clear of anticipated risks of maladministration, fraud and corruption	Risk Management

		<p>Internal audit reports on the implementation of the annual risk based Internal Audit Plan submitted to A &amp; PC</p>	<p>Improve internal controls for clean administration purposes by continuous implementation of policies and legislation</p>	<p>Internal Audit</p>
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**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-2024**  
**KEY PERFORMANCE AREA 1: INFRASTRUCTURE DEVELOPMENT AND SERVICE DELIVERY**

KPI NUMBER	IDP PRIORITY	IDP OBJECTIVES	STRATEGIES	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PROJECT NAME	PROJECT BUDGET	ANNUAL TARGET 2023/2024	QUARTERLY TARGETS				MEANS OF VERIFICATION AND EVIDENCE
									1st (Jul - Sept)	2nd (Oct - Dec)	3rd (Jan - Mar)	4th (Apr - Jun)	
BSC-01			Ensure compliance to regulations and standards of 2023/24 Financial Year	Registration of all Wastewater Treatment Plants by 30 June 2024	Registration of all Wastewater Treatment Plants by 30 June 2024	Wastewater treatment plants registration	Operational	4	1	1	1	1	Signed reports and Classification certificates by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-02				Develop the Wastewater Risk Abatement Plan for Wastewater plants by 30 June 2024	Risk abatement Plan by 30 June 2023	Risk abatement Plan	Operational	1	0	0	0	1	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-03				Annual condition Assessment for all Wastewater Treatment Works by 30 June 2024	Number of Conditional Assessment Reports for all Wastewater Works by 30 June 2023	Wastewater Treatment Works Assessment	Operational	4	0	0	0	4	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-04		Ensure that 100% of households in all towns has access to basic Sanitation before end of 2022/23 Financial Year	Ensure compliance to service level standards	Quarterly reports on the % of Sewer Blockages reported and addressed within a 24hour period per town by 30 June 2024	Number of reports on the % of Sewer Blockages Reported within 24hr period per town by 30 June 2024	Sewer blockages	Operational	1	1	1	1	1	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-05				Manage and implement the Winburg Outfall sewer project by 30 June 2024	Number of reports on the Winburg Outfall Sewer project by 30 June 2024	Rehabilitation of Winburg Outfall sewer	Grant (WSIG)	8	0	3	3	3	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-06				Manage and implement the Refurbishment of Theunissen Wastewater Treatment Works by 30 June 2024	Number of reports on the status and progress of the Refurbishment of Theunissen Wastewater Treatment Works on the project by 30 June 2024	Refurbishment of Theunissen Wastewater Treatment Works	Grant(MIG)	9	0	3	3	3	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-07				Manage and implement the Brandfontein/Maymesauw: Refurbishment of sewer house connections for 220 units in Mountain View Project by 30 June 2024	Number of reports on the Review of the implementation of Brandfontein/Maymesauw: Refurbishment of sewer house connections for 220 units in Mountain View Project by 30 June 2024	Brandfontein/Maymesauw: Refurbishment of sewer house connections for 220 units in Mountain View Project	Grant(MIG)	9	0	3	3	3	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-08				Development of Technical and submission for funding for Refurbishment of Theunissen Water Treatment Works Phase 2 and Replacement of the 100MM AC Pipe by 30 June 2024	Number of reports on the Submission for funding for Refurbishment of Theunissen Water Treatment Works Phase 2 and Replacement of the 100MM AC Pipe by 30 June 2024	Refurbishment of Theunissen Water Treatment Works Phase 2 and Replacement of the 100MM AC pipe	Grant(WSIG or MIG)	4	1	1	1	1	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-09		Supply at least 50% of the water demand to all towns before the end of 2023/24 financial year		Manage and implementation of the Winburg Water Conservation and Water Demand Management Project by 30 June 2024	Number of reports on the status and progress on the implementation of the Winburg Water Conservation and Water Demand Management Project by 30 June 2024	Winburg WCDWM	Grant(WSIG)	12	3	3	3	3	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-10				Refurbish and Upgrade the Winburg portable water from seaberg Project by (Milli year project) by 30 June 2024	Number of reports on the Refurbishment and Upgrading of the Winburg portable water from seaberg Project by 30 June 2024	Refurbish & Upgrade of the Winburg Water Treatment Works	Grant(RBSIG)	12	3	3	3	3	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-11		To ensure that 100% of households in formal settlement in Masibiyana area have access to clean basic level of water by June 2025		Manage and implement the Winburg portable water from seaberg Project by (Milli year project) by 30 June 2024	Number of reports on the Winburg portable water from seaberg Project by 30 June 2024	Portable Water from Seaberg Water	Grant(RBSIG)	8	0	1	3	3	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-12	Water			Quarterly report of the Development of Water Safety Plan for all Water Supply systems by 30 June 2024	Number of reports on the Development of Water Safety Plan for all Water Supply systems by 30 June 2024	Development of Water Safety Plan	Operational	4	1	1	1	1	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-13				Completed process of report per 18 treatment Facility by 30 June 2024	Number of Condition assessment for all water treatment plants by 30 June 2024	Water Treatment plants	Operational	4	0	0	0	4	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-14				Submit Drinking Water Quality data monthly to Department of Water and Sanitation by 30 June 2024	Number of reports on Drinking water quality data by 30 June 2024	Drinking Water quality	Operational	12	3	3	3	3	Proof Submission and signed report by the director infrastructure and technical services/ Sectional Manager
BSC-15				Development of Water Services Development Plan (WSDP) by 30 June 2024	Number of reports on the Development of Water Services Development Plan (WSDP) by 30 June 2024	Water services Development plan	Operational	4	1	1	1	1	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-16		Ensure compliance to service level standards		Reports on the % of Water leakages reported and addressed within a 24hour period per Town by 30 June 2024	Number reports on the % of Water leakages reported and addressed within a 24hour period per Town by 30 June 2024	Water leakages	Operational	12	3	3	3	3	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-17		To ensure that identified internal roads in Masibiyana area are maintained and / or upgraded to facilitate economic and social activity required for the sustainable development of the municipality, thus implementing the current Infrastructure Master Plan	Report of Roads repaired	Quarterly Reports of Grading of 5km Roads at Theunissen by 30 June 2024	Number of Roads repaired at Theunissen by 30 June 2024	Theunissen-Roads Repairs	Operational	4	1	1	1	1	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-18	Municipal Roads and Storm-water		Prepare and Submit Report of Roads repaired	Quarterly Reports of Grading of 5km Roads at Winburg by 30 June 2024	Number of Roads repaired at Winburg by 30 June 2024	Winburg-Roads Repairs	Operational	4	1	1	1	1	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager
BSC-19			Prepare and Submit Quarterly Report of Roads repaired	Quarterly Reports of Grading of 5km Roads at Brandfontein by 30 June 2024	Number of Roads repaired at Brandfontein by 30 June 2024	Brandfontein-Roads Repairs	Operational	4	1	1	1	1	Signed report by the Director Infrastructure & Technical Services/ Sectional Manager

BSC-20		Prepare and Report of electricity maintenance and repairs of Thuisissen, Brandorf, Winburg, and Verkeerdewil signed by the HOD	Quarterly reports prepared on electricity maintenance and repairs of Thuisissen, Brandorf, Winburg, and Verkeerdewil by 30 June 2024	Number of progress reports for electricity maintenance and repairs of Thuisissen, Brandorf, Winburg and Verkeerdewil by 30 June 2024	Repeating Electrical Faults	Operational	4	1	1	1	1	Signed Report by the Director Infrastructure and Sectional Manager of electricity maintenance and repairs of Thuisissen, Brandorf, Winburg, and Verkeerdewil signed by the HOD
BSC-21	Electricity Reliability	To ensure that 100% of households in Masheya Municipal area have access to electricity by 2026	Development and submission of technical report for the municipal transformers by 31 March 2024	Number of reports on the Development and submission of technical assessment of the municipal transformers by 31 March 2024	PCBs for transformers and oil circuit breakers	Operational	2	0	1	1	0	Submission report to forestry, fishers & environment by 31 March 2024
BSC-22		Completion of INEP Projects	Development and submission of technical report for Winburg/Makolekela electrification of 580 stands. By 30 September 2023	Development and submission of technical report for Winburg/Makolekela electrification of 580 stands. By 30 September 2023	Winburg/Makolekela Electrification of 580 Stands	Grant (INEP)	1	1	0	0	0	Submission of the report for funding by Signed by Director Infrastructure and Technical Services/ Sectional manager 30 September 2023
BSC-23		Completion of MIG projects	Complete Brandorf/Majemawesw. Construction of 6 High Mast Lights by 30 November 2023	Progress report indicating 6 High Mast Light connected to electricity by 30 November 2023	MIG Projects	Grant(MIG)	6	3	3	0	0	Signed Close out Report by Director Technical Services/ Sectional Manager and Completion Certificate
BSC-24		Completion of MIG projects	Brandorf/Majemawesw. Fencing of community cemetery and construction of abulhon facilities by 31 December 2023	Final Progress reports and Completion Certificates of Brandorf/Majemawesw. Fencing of community cemetery and construction of abulhon facilities by 31 December 2023	Brandorf/Majemawesw. Fencing of community cemetery and construction of abulhon facilities	Grant(MIG)	2	1	1	0	0	Signed Close out Report by Director Technical Services/ Sectional Manager and Completion Certificate
BSC-25		Completion of MIG projects	Winburg/Makolekela. Fencing of Molapo cemetery and construction of abulhon facilities by 30 September 2023	Final Progress reports and Completion Certificates of Winburg/Makolekela. Fencing of Molapo cemetery and construction of abulhon facilities by 30 September 2023	Winburg/Makolekela. Fencing of community cemetery and construction of abulhon facilities	Grant(MIG)	2	1	1	0	0	Signed Close out Report by Director Technical Services/ Sectional Manager and Completion Certificate
BSC-26		Prepare and Submit Reports signed by the Accounting officer to DWS	Monthly Financial WSG reports submitted to DWS by 30 June 2024	Monthly Financial WSG reports submitted to DWS by 30 June 2024	WSG Reports	Operational	12	3	3	3	3	Signed Reports by the Accounting officer and Proof of Submission to DWS
BSC-27	Reporting	Prepare and submit Reports signed by the Accounting officer to COGTA	Monthly Financial MIG reports submitted to COGTA by 30 June 2024	Monthly Financial MIG reports submitted to COGTA by 30 June 2024	MIG Reports	Operational	12	3	3	3	3	Signed Reports by the Accounting officer and acknowledgement of receipt by COGTA
BSC-28		Prepare and submit Reports signed by the Accounting officer to DMRE (INEP)	Monthly Financial INEP reports submitted to DMRE by 30 June 2024	Number of INEP reports prepared and submitted to DMRE by 30 June 2024	INEP Reports	Operational	6	0	0	3	3	Signed Reports by the Accounting officer and proof of submission to DMRE
BSC-29		Create jobs for 60 Unemployed Youth, Women and People with Disability by 30 September 2023	Employ 60 Youth, Women, and People with Disability by 30 September 2023	Number of Jobs Created as per EPWP by 30 September 2023	EPWP Job	EPWP	60	0	0	0	0	60 Signed Appointment letters
BSC-30		Prepare and submit Monthly Reports on EPWP to Public Works	Monthly EPWP Reports prepared and submitted to Public Works by 30 June 2024	Number of EPWP reports prepared and submitted to Public Works by 30 June 2024	EPWP Reports	Operational	12	3	3	3	3	Signed Reports by the Accounting officer and Acknowledgement of receipt by Public Works and reports
BSC-31	Risk Management	Prepare and Submit Reports on Departmental Risk Register	Quarterly progress report on departmental risk register by 30 June 2024	Number of Quarterly progress report on departmental risk register by 30 June 2024	Departmental Risk Register	Operational	4	1	1	1	1	Signed Reports by the Director Infrastructure and Technical Services on Departmental Risk Register
BSC-32	Internal Audit	Prepare and Submit Reports to address internal audit findings	Quarterly Reports on progress made to address internal Audit Findings by 30 June 2024	Number of Quarterly report to address internal audit findings by 30 June 2024	Internal Audit Findings	Operational	1	0	0	0	1	Signed Report by Director Infrastructure and Technical Services of Progress made to address Audit Findings



KEY PERFORMANCE AREA 2: MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT													
KPI NUMBER	IDP PRIORITY	IDP OBJECTIVES	STRATEGIES	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PROJECT NAME	PROJECT BUDGET	ANNUAL TARGET 2023/2024	QUARTERLY TARGETS	MEANS OF VERIFICATION			
									1st (Jul - Sept)	2nd (Oct - Dec)	3rd (Jan - Mar)	4th (Apr - Jun)	
MTD-01		Review EE Plan and Policy & submit Report to Depart. Of Labour	Review EE Plan and Policy & submit Report to Depart. Of Labour	Review of Employment Equity Plan & Policy by 31 January 2024	Employment Equity Plan & Policy developed by January 2024	Employment Equity Plan and Policy	Operational	2	0	0	2	0	Approved EE Plan and Policy & proof of submission to Depart. Of Labour
MTD-02		Review Work Place Skills Plan and submit Report to the LG Sets	Review Work Place Skills Plan and submit Report to the LG Sets	Review of Work Place Skills Plan and submit to the LG Sets by 30 April 2024	Workplace skills plan reviewed and submitted to the LG Sets by April 2024	Work Place Skills Plan	Operational	2	0	0	1	1	Reviewed Work Place Skills Plan and proof of submission to the LG Sets
MTD-03		Enroll Employees of the Municipality (Official & Councilors) as per Work Skills Plan with accredited institutions of higher learning to improve skills in a form of short courses	Enroll Employees of the Municipality (Official & Councilors) as per Work Skills Plan with accredited institutions of higher learning to improve skills in a form of short courses	Quarterly trainings facilitated as per Work Skills Plan by 30 June 2024	Number of trainings coordinated as per Work Skills Plan by 30 June 2024	Training for officials and Councilors	Operational	4	1	1	1	1	Officials and Councilors trained as per Work Skills Plan and report signed by the Director Corporate services/ Sectional manager
MTD-04	Human Resources Development	To provide appropriate Human Resources to support all Directorates in the municipality	Facilitate an Annual Employee Wellness Program for Masikonyana Local Municipality	Prepare an Annual Employee Wellness Program by 31 October 2023	Facilitate an Annual Employee Wellness Programme by 31 October 2023	Employee Wellness Programme	Operational	1	0	1	0	0	Signed Report by Director Corporate services/ Sectional manager and Notice
MTD-05		Facilitate Employee Wellness Programmes for Masikonyana Local Municipality	Facilitate Employee Wellness Programmes for Masikonyana Local Municipality	Conduct Employee Wellness Programmes for Masikonyana Local Municipality by 30 November 2023	Number of Employee Wellness programmes conducted by 30 November 2023	Employee Assistance Programs	Operational	2	0	2	0	0	Signed Report by Director Corporate services/ Sectional manager Notice and Attendance Registers
MTD-06		Enroll Student within the Masikonyana Local Municipality for Experiential Training	Enroll Student within the Masikonyana Local Municipality for Experiential Training	Quarterly Reports on students receiving experiential training within the Masikonyana Local Municipality by 30 June 2024	Number of Students receiving experiential training within the Masikonyana Local Municipality by 30 June 2024	Experiential Training	Operational	4	1	1	1	1	Signed Report by the Director Corporate services/ Sectional manager and Signed Contracts
MTD-08		Review an Organisational Structure and approve by Council	Review an Organisational Structure and approve by Council	2023/2024 Organisational structure reviewed and approved by Council by 30 June 2024	2023/2024 Organisational structure reviewed and approved by Council by 30 June 2024	Organizational Structure	Operational	2	0	0	1	1	Approved organizational structure and Council resolution
MTD-09		Review HR Policies	Review HR Policies	HR Policies reviewed and approved by Council by 30 June 2024	Number and list of HR Policies reviewed and approved by Council 30 June 2024	HR Policies	Operational	22	0	0	0	1	Approved HR Policies and Council Resolution
MTD-10		Convene Health and Safety Committees Meetings and distribute signed Agendas and Minutes	Convene Health and Safety Committees Meetings and distribute signed Agendas and Minutes	Quarterly Health and Safety Committee Meetings conducted by 30 June 2024	Number of Health and Safety Committee Meetings held by 30 June 2024	Health and Safety Committee Meetings	Operational	4	1	1	1	1	Signed Attendance Registers and Signed Minutes of Meeting Health and Safety Committee
MTD-11	Health and Safety	To ensure a healthy and safe working environment for Councilors and Employees	Convene Health and Safety Committees Activities and distribute signed Notices and Attendance Registers	Quarterly Health and Safety Committee Activities conducted by 30 June 2024	Number of Health and Safety Committee activities conducted by June 2024	Health and Safety Committee Activities	Operational	4	1	1	1	1	Attendance registers and Inspection Notice
MTD-12		Prepare and submit Health and Safety Incidents Reports signed by the HOD	Prepare and submit Health and Safety Incidents Reports signed by the HOD	Monthly Health and Safety Incidents Report by 30 June 2024	Number of Health and Safety Incidents Report by 30 June 2024	Incidents Report	Operational	12	3	3	3	3	Signed Report by the Director Corporate services/ Sectional manager Health and Safety Incidents
MTD-13		Convene Local Labour Forum Meetings and distribute signed Notices and Attendance Registers	Convene Local Labour Forum Meetings and distribute signed Notices and Attendance Registers	Monthly Local Labour Forum meetings conducted by 30 June 2024	Number of Local Labour Forum meetings conducted with reports by 30 June 2024	Local Labour Forum Meetings	Operational	12	3	3	3	3	Notice of the Meeting and Signed Attendance Registers
MTD-14	Labour Relations	To promote fair Labour Practices	Prepare and submit Report on Cases of Labour Relations signed by the Manager Legal Services	Quarterly Reports of Labour Relations cases by 30 June 2024	Number of Labour Relations cases by 30 June 2024	Labour Relations Cases	Operational	4	1	1	1	1	Signed Quarterly Report by the Director Corporate services/ Sectional manager and Register of Cases of Labour Relations
MTD-16	Labour Relations	Prepare and submit Report on Cases of Labour Relations signed by the Manager Legal Services	Prepare and submit Report on Cases of Labour Relations signed by the Manager Legal Services	Quarterly reports of active suspensions brought from three months 30 June 2024	Number of reports of active suspensions longer than three months by 30 June 2024	Labour Relations Cases	Operational	4	1	1	1	1	Signed Report by the Director Corporate services/ Sectional manager and Register of Cases of Labour Relations
MTD-17	Labour Relations	Prepare and submit Report on Cases of Labour Relations signed by the Manager Legal Services	Prepare and submit Report on Cases of Labour Relations signed by the Manager Legal Services	Quarterly reports on salary bill of Labour Relations by 30 June 2024	Number of reports on the salary bill of Labour Relations cases instituted by 30 June 2024	Labour Relations Cases	Operational	4	1	1	1	1	Report signed by Director Corporate services/ Sectional manager and Salary bill
MTD-18	Administration and Legal	To ensure an effective system of municipal governance in line with applicable legislation	Prepare and Submit Signed Report by the Legal Services Manager	Monthly reports of litigation cases instituted by the municipality by 30 June 2024	Number of litigation cases instituted by the municipality by June 2024	Legal services	Operational	12	3	3	3	3	Signed Monthly Reports by Director Corporate services/ Sectional manager
MTD-19	Administration and Legal	To ensure an effective system of municipal governance in line with applicable legislation	Prepare and Submit Signed Report by the Legal Services Manager	Monthly litigation cases instituted against the municipality by 30 June 2024	Number of litigation cases instituted against the municipality by June 2024	Legal Services	Operational	12	3	3	3	3	Signed Monthly Reports by Director Corporate services/ Sectional manager
MTD-20	Administration and Legal	To ensure an effective system of municipal governance in line with applicable legislation	Signed Council Agendas, minutes and Attendance Registers	Quarterly Ordinary/Special Council meetings held by 30 June 2024	Number of signed minutes and signed attendance registers by 30 June 2024	Council Meetings	Operational	6	2	1	2	1	Signed minutes of ordinary/Special Council Meeting and Signed Attendance Register
MTD-21	Administration and Legal	To ensure an effective system of municipal governance in line with applicable legislation	Signed Exco agendas, minutes and Attendance Registers	Quarterly Executive Committee meetings held by 30 June 2024	Number of signed Agendas and minutes and attendance registers by 30 June 2024	Exco Meetings	Operational	4	1	1	1	1	Signed Exco minutes and Signed attendance Register
MTD-22	Administration and Legal	To ensure an effective system of municipal governance in line with applicable legislation	Signed Section 80 Agendas, Minutes and Attendance Registers	Quarterly Section 80 meetings held by 30 June 2024	Number of signed Agendas and minutes and attendance registers by 30 June 2024	Section 80	Operational	4	1	1	1	1	Signed Section minutes of the meeting and signed attendance register
MTD-23	Administration and Legal	To ensure an effective system of municipal governance in line with applicable legislation	Signed MPAC Agendas, Minutes and Attendance Registers	Quarterly MPAC meetings held by 30 June 2024	Number of signed Agendas and minutes and attendance registers by 30 June 2024	MPAC	Operational	4	1	1	1	1	Signed Minutes of the Meeting and Signed Attendance Register

MTD-24	Administration and Legal	To ensure an effective system of municipal governance in line with applicable legislation.	Distribute Signed Management agendas, minutes and attendance registers, updated and approved by Council	Monthly Management meetings held by 30 June 2024	Number of signed Agendas and minutes and attendance registers approved by 31 December 2023	Management Meetings	Operational	12	3	3	3	3	Signed Minutes of the Meeting and Signed Attendance Register
MTD-24			ICT Strategic Planning reviewed, updated and approved by Council	Review of the ICT Strategic Planning by 31 December 2023	ICT Strategic Planning reviewed and approved by 31 December 2023	Development of the ICT Strategic Planning	Operational	1	0	1	0	0	ICT Strategic Planning & Council Resolution
MTD-25			ICT Framework reviewed, updated and approved by Council	Review of the IT Framework by 31 December 2023	IT Framework reviewed and approved by 31 December 2023	Development of the IT Framework	Operational	1	0	1	0	0	ICT Framework & Council Resolution
MTD-26	Information Technology	To provide an integrated ICT system that will ensure safety of information.	ICT Policy reviewed, updated and approved by Council	ICT Policy reviewed and approved by 30 June 2024	ICT Policy reviewed and approved by 30 June 2024	Review and Approval of ICT Policy	Operational	1	0	1	0	1	ICT Policy and Council Resolution
MTD-27			Prepare and submit Signed Report by HOD of Installation ICT Softwares to all Computers.	Installation of Softwares to all Computers by 31 December 2023	Installation of Softwares by 31 December 2023	ICT Software	Operational	1	0	1	0	0	Signed Report by Director Corporate services/ Sectional manager Installation ICT Softwares to all Computers
MTD-28	Risk Management	To ensure the MLM operates clear of anticipated risks of maladministration, fraud and corruption.	Prepare and submit Signed Reports by HOD on Departmental Risk Register	Quarterly updates on the departmental risk register by 30 June 2024	Number of Quarterly progress report on departmental risk register by 30 June 2024	Departmental Risk Register	Operational	4	1	1	1	1	Signed Reports by the Director corporate services on Departmental Risk Register
MTD-29	Internal Audit	Improve internal controls for clean administration purposes by continuous implementation of policies and legislation.	Prepare and submit Signed Reports by HOD to address Internal Audit findings	Quarterly updates on the Internal audit findings by 30 June 2024	Number of Quarterly progress reports to address internal audit findings by 30 June 2024	Internal Audit Findings	Operational	1	0	0	0	1	Signed Reports by the Director corporate services to address Internal Audit findings

KEY PERFORMANCE AREA 3: LOCAL AND RURAL ECONOMIC DEVELOPMENT

KPI NUMBER	IDP PRIORITY	IDP OBJECTIVES	STRATEGIES	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PROJECT NAME	PROJECT BUDGET	ANNUAL TARGET 2023/2024	QUARTERLY TARGETS				MEANS OF VERIFICATION AND EVIDENCE
									1ST (Jul - Sept)	2ND (Oct - Dec)	3RD (Jan - Mar)	4th (Apr - Jun)	
LED-01	Local and Rural Economic Development	To create employment opportunities in Maslonyana Municipal Area, based on projects and programmes outlined in the IDP and Back to Basics document.	LED Vendor Database Updated	Quarterly Updated vendor database by 30 June 2024	Number of updated vendor databases by 30 June 2024	Vendor Database	Operational	4	1	1	1	1	Progress report. Signed by the Sectional Manager and Attendance Register of Updated Vendor Database
LED-02			Implementation of the LED Strategy	Monthly Reports prepared on the implementation of the LED Strategy by 30 June 2024	Number of reports prepared on the implementation of the LED Strategy by 30 June 2024	LED Strategy	Operational	12	3	3	3	3	Signed Reports by the Sectional Manager/HOD of Implementation of LED Strategy
LED-03			Prepare and submit LED Strategy	Review of the Draft LED Strategy by 30 June 2024	Draft LED Strategy by 30 June 2024	LED Strategy	Operational	2	0	0	1	1	Council Resolution on Draft & Final LED Strategy
LED-04	Risk Management	To ensure the MLM operates clear of anticipated risks of maladministration, fraud and corruption	Prepare and Submit Signed Progress Reports by the on Departmental Risk Register	Quarterly progress report on departmental risk register by 30 June 2024	Number of Quarterly progress report on departmental risk register by 30 June 2024	Departmental Risk Register	Operational	4	1	1	1	1	Signed Reports by the Sectional Manager on Departmental Risk Register
LED-05	Internal Audit	Improve internal controls for clean administration purposes by continuous implementation of policies and legislation	Prepare and Submit Signed Reports to address internal audit findings	Quarterly Reports on progress made to address Internal Audit Findings by 30 June 2024	Number of Quarterly report to address internal audit findings by 30 June 2024	Internal Audit Findings	Operational	1	0	0	0	1	Signed Report by Sectional Manager of Progress made to address Audit Findings

KEY PERFORMANCE AREA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

KPI NUMBER	IDP PRIORITY	IDP OBJECTIVES	STRATEGIES	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PROJECT NAME	PROJECT BUDGET	QUARTERLY TARGETS				MEANS OF VERIFICATION AND EVIDENCE		
								Annual Target 2023/2024	1st Qtr (Jan - Sep)	2nd Qtr (Oct - Dec)	3rd Qtr (Jan - Mar)		4th Qtr (Apr - Jun)	
MFYM-01	Budget	To adhere to all budget regulations	Review and approval of the 14 Budget related Policies by Council	Review and approval of the 14 Budget related Policies by 30 June 2024	Number of budget related policies reviewed and approved by Council by 30 June 2024	Reviewed and Approval of Budget and Budget related Policies	Operational	14	0	0	0	14	Approved 14 Policies and Council Resolution - Municipal Property Rates Policy/Budget Policy/Tariff Policy/Indigent Policy/Fixed Asset Management Policy/Cash Management & Investment Policy/Credit Control & Debt Policy/Job Subsidy Policy/Council & Local Policy/Redevelopment Policy/Governing Payments of Creditors, Councilors and Officials/Substance and Travel Policy/Events after Reporting date Policy and Procedure Manual/Virement Policy/Event after reporting date policy and procedure manual	
MFYM-02			Approved Draft Budget, Final Budget by Council Resolution	Draft budget inputs consolidated into Final Municipal Budget by 30 June 2024	Completed, consolidated & approved municipal budget for 2024/2025 financial year by 30 June 2024	Budget Approval	Operational	2	0	0	1	1	Approved Draft Budget, Final Budget and Council Resolution	
MFYM-03			Approved Budget Adjustment by Council	Consideration of inputs from Departments/ Municipal Departments by 28 February 2024	Consolidated and approved budget adjustment by 28 February 2024	Budget Adjustment	Operational	1	0	0	1	0	Approved Budget Adjustment and Council Resolution	
MFYM-04			Prepared Signed Report by the CFO on prevention of unauthorised expenditure	Quarterly Reports submitted on investment of unauthorised expenditure by 30 June 2024	Number of reports on Prevention of Unauthorised Expenditure report by 30 June 2024	Prevention of Unauthorised Expenditure Report	Operational	4	1	1	1	1	Signed Report by the CFO Sectional Manager	
MFYM-05			Prepared and Submit Application letter on Electricity Tariff increase to NERSA	Application form submitted to NERSA for electricity tariff increases by 30 June 2024	Application form submitted to NERSA for electricity tariff increases by 30 June 2024	Preparation of Electricity Tariff Application	Operational	1	0	0	0	1	Proof of application letter submitted to NERSA and approval letter from NERSA	
MFYM-06			Developed, updated and approved Indigent Register by Council	Quarterly updated Indigent register by 30 June 2024	Quarterly updated Indigent register by 30 June 2024	Indigent Register	Operational	4	1	1	1	1	Signed Report by the Sectional Manager/HOD and Updated Indigent register	
MFYM-07	Revenue Management	To ensure that the municipality has effective revenue regulations and the municipality's debt and credit control policy	Conduct Campaign on Registering Indigents around Matieland Local Municipality	Campaign on registering indigents by 30 June 2024	Number of Reports on increasing indigents collection rate by 30 June 2024	Indigent Registration	Operational	1	0	0	0	1	Indigent Registration Program & Signed Attendance Register	
MFYM-08			Prepared and submit Debilled report Signed by the CFO on revenue collected	Quarterly Reports on percentage of revenue collected by 30 June 2024	Number of Reports on increasing revenue collection rate by 30 June 2024	Revenue Collection	Operational	4	1	1	1	1	Signed Revenue Collection Report by Sectional Manager/HOD	
MFYM-09	Asset Management	To ensure, control and maintain all municipal assets according to GRAP requirements, MFMA regulations and good assets management practices	Develop and Approve General Valuation/Supplementary roll	Quarterly Reports on Completed General Valuation roll by 30 June 2024	Number of Reports on general valuation roll by 30 June 2024	General Valuation roll	Operational	1	0	0	0	1	General valuation roll	
MFYM-10			Prepared and Submit Signed Report by CFO on Updates made on Fixed Asset Register	Quarterly Reports on Updating asset register to ensure compliance with GRAP by 30 June 2024	Number of Asset updates conducted on the Fixed Asset Register by 30 June 2024	Address Register & WIP	Operational	4	1	1	1	1	Signed Report by Sectional Manager/HOD on Updates made Fixed Asset Register	
MFYM-11	Asset Management	To ensure, control and maintain all municipal assets according to GRAP requirements, MFMA regulations and good assets management practices	Conduct Physical Asset Count and identify transferred, damaged, demorganised, impaired and disposed assets	Physical Asset Count and identify transferred, damaged, demorganised, impaired and disposed assets by 31 March 2024	Number of asset counts conducted by 31 March 2024	Asset counts and identification of transferred, damaged, demorganised, impaired and disposed assets	Operational	2	1	0	1	0	Inventory count sheet	
MFYM-12			Prepared and submit monthly valuations	Monthly reports on asset valuations by 30 June 2024	Number of Reports on asset valuations by 30 June 2024	Report on month on asset valuations	Operational	12	3	3	3	3	3	Signed Asset valuations Report by CFO/ Sectional Manager
MFYM-13	Fleet	To ensure an efficient and effective Fleet Management System	Prepare and submit monthly repairs and maintenance schedules	Monthly reports on repairs and maintenance schedules by 30 June 2024	Number of Reports on repairs and maintenance by 30 June 2024	Report per month on repairs and maintenance	Operational	12	3	3	3	3	Signed Maintenance Report by CFO/ Sectional Manager	
MFYM-14			Contact inventory counts and identification of damaged or obsolete inventory	Quarterly inventory counts conducted and identification of damaged or obsolete inventory by 30 June 2023	Number of inventory counts conducted by 30 June 2023	Inventory counts and identification of damaged or obsolete inventory	Operational	2	0	1	0	1	0	Inventory counts Reports Signed by CFO/ Sectional Manager
MFYM-15	Expenditure	To have effective and efficient expenditure management processes and systems	Prepared and Submit Signed Report by the CFO on Municipal Fleet	Monthly Reports on Municipal Fleet by 30 June 2023	Number of Reports on Municipal Fleet by 30 June 2023	Report per Month on Municipal Fleet	Operational	12	3	3	3	3	Signed Report by the Sectional Manager/HOD on Municipal Fleet	
MFYM-16			Prepared and Submit Signed Report by the CFO on Creditors Payment and bank statement	Quarterly Payment Reports of creditors and creditors listing within 30 days by 30 June 2024	Number of Creditors paid within 30 days by 30 June 2024	Creditors Payment Report	Operational	4	1	1	1	1	1	Signed Report by the Sectional Manager/HOD on Creditors payment and bank statement
MFYM-17	Expenditure	To have effective and efficient expenditure management processes and systems	Prepared and Submit EMP201 returns & Statements of Accounts to SARS	Monthly EMP201 returns submitted to SARS by 30 June 2024	Number of EMP201 returns submitted to SARS monthly by 30 June 2024	EMP201 returns & submission to SARS	Operational	12	3	3	3	3	EMP201 returns & Statements of Accounts	
MFYM-18			Prepared and Submit Monthly Summary Reports signed by the CFO on Payment of Salaries	Monthly Payment of salaries on the 28th day of each month by 30 June 2024	Payment of salaries on the 28th day of each month by 30 June 2024	Payment of salaries each month	Operational	12	3	3	3	3	3	Bank statements and summary report signed by the CFO
MFYM-19			Prepared and Submit Frustless and Wasteful Registers signed by the CFO	Monthly Frustless and Wasteful Registers by 30 June 2024	Preparation of Frustless and Wasteful Expenditure registers by 30 June 2024	Frustless and Wasteful Expenditure Registers	Operational	12	3	3	3	3	3	Frustless and Wasteful Registers signed by the CFO
MFYM-20			Prepared and Submit Payroll Reports submitted to HR signed by the CFO	Monthly Payroll Reports submitted to HR before salaries are paid by 30 June 2024	Provide the HR Department with Payroll before salaries are paid by 30 June 2024	Payroll Report	Operational	12	3	3	3	3	3	Payroll Reports submitted to HR signed by the CFO/Sectional manager
MFYM-21			Prepared and Submit VAT Statement of accounts to SARS	Monthly VAT returns submitted to SARS by 30 June 2024	Number of VAT returns submitted to SARS monthly by 30 June 2024	Completion of VAT returns & submission to SARS	Operational	12	3	3	3	3	3	Statement of accounts
MFYM-22			Prepared and Submit Reports on SCM Policy implementation signed by CFO	Quarterly Reports on implementation of the SCM policy prepared by 30 June 2024	Number of Reports on SCM implementation by 30 June 2024	Reports on SCM Policy implementation signed by CFO	Operational	4	1	1	1	1	1	Reports on SCM Policy implementation signed by CFO

MFYM-23	Supply Chain Management	To implement proper supply chain protocols in compliance with the MFMA legislation	Prepare and Submit Reports on Appointed Bidders within 90 days signed by the CFO	Quarterly Reports on Appointment of successful bidders beyond 90 days of the validity period by 30 June 2024	Number of tenders concluded beyond 90 days of the validity period by 30 June 2024	Appointment of successful bidders within 90 to 120 days	Reports on the Appointment of successful bidders within 90 - 120 days	
MFYM-24			Compliant Register as per MFMA requirement	Updated Register on a number of appointed contractors by 30 June 2024	Operational	Contract Management	Contract register and Signed Report by CFO/ Sectional Manager	
MFYM-25			Prepare and Submit Reports on the Performance of Service providers signed by the CFO	Quarterly Reports compiled on the Performance of Service providers by 30 June 2024	Number of reports compiled on the Performance of Service providers by 30 June 2024	Operational	Performance of Service providers	Reports on the Performance of Service providers signed by the CFO/ Sectional Manager
MFYM-26			Prepare and Submit Irregular Expenditure Reports signed by the CFO	Monthly Irregular expenditure reports by 30 June 2024	Provision of irregular expenditure report by 30 June 2024	Operational	Irregular Expenditure Register	Irregular Expenditure Registers signed by the CFO/ Sectional Manager
MFYM-27	Reporting	To ensure that financial & non-financial performance reporting is in line with applicable legislation	Prepare and Submit Reports on Section 36 Awards made by SCM signed by the CFO	Monthly reports of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain by 30 June 2024	Number of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain by 30 June 2024	Section 36 Awards	Reports on awards made in terms of section 36 of the MFMA Municipal Supply Chain. Signed by CFO/ Sectional Manager	
MFYM-28			Prepare and Submit Reports of Regular Section 36 Awards made by SCM signed by the CFO	Monthly reports on R-value of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations by 30 June 2024	Number of reports on R-value of all awards made in terms of Section 36 of the MFMA Municipal Supply Chain Management Regulations by 30 June 2024	Section 36 awards Value	Reports on R-Value of all awards made in terms of section 36 MFMA Municipal Supply Chain	
MFYM-29			Compile and submit AFS to A/C's office	Compilation and submission of 2020/21 & 2021/22 AFS by 31 August 2023	Completion and submission of 2020/21 & 2021/22 AFS by 31 August 2023	Operational	Annual Financial Statements 2020/22	Acknowledgment of receipt from the A/C's office
MFYM-30			Prepare and Submit Financial Performance Reports to Provincial & National Treasury	Monthly Preparation & consolidation of financial performance reports by 30 June 2024	Number of Completed Section 71 Reports & submissions to National & Provincial Treasury (financial inform) by 30 June 2024	Operational	Section 71 Report	Section 71 report and upload feedback from the LG database
MFYM-31	Risk Management	To ensure the MLM operates clear of anticipated risks of misadministration, fraud and corruption	Prepare and submit Mid-Year Budget and Performance Assessment Report signed by the Mayor	Preparation & consolidation of financial performance information into Mid-Year Budget and Performance Assessment Report by 25 January 2024	Completed Mid Year Assessment Report (Sec. 71) & submission to National & provincial Treasury (financial inform) by 25 January 2024	Mid-Year Assessment Report	Mid-Year Budget and Performance Assessment report signed by the Mayor	
MFYM-32			Development and Approval of Audit Action Plan	Development of the Audit Action Plan for 2019/20 by 31 January 2024	Development of the Audit Action Plan by 31 January 2024	Operational	Audit Action Plan	Council Resolution on AAP
MFYM-33			Prepare and Submit Progress Reports on Departmental Risk Register signed by the CFO	Quarterly progress report on departmental risk register by 30 June 2024	Number of Quarterly progress report on departmental risk register by 30 June 2024	Operational	Departmental Risk Register	Signed Reports by the CFO/ Sectional Manager on Departmental Risk Register
MFYM-34			Prepare and Submit Reports to address internal audit findings signed by the CFO	Quarterly Reports on progress made to address Internal Audit Findings by 30 June 2024	Number of Quarterly report to address internal audit findings by 30 June 2024	Operational	Internal Audit Findings	Signed Report by CFO/Sectional Manager of Progress made to address Audit Findings

KEY PERFORMANCE AREA - 5 GOOD GOVERNANCE AND PUBLIC PARTICIPATION

KPI NUMBER	IDP PRIORITY	IDP OBJECTIVES	STRATEGIES	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PROJECT NAME	PROJECT BUDGET	ANNUAL TARGET 2023/2024	QUARTERLY TARGETS				MEANS OF VERIFICATION
									1st (Jul - Sep)	2nd (Oct - Dec)	3rd (Jan - Mar)	4th (Apr - Jun)	
GG-01			Revise the PMS Policy & Framework and approval by Council	Review & Approve PMS policy by 31 July 2023	Review and approval of the PMS Policy by 31 July 2023	PMS Policy	Operational	1	1	0	0	0	PMS Policy and Council Resolution
GG-02			Prepare and Submit Signed Performance Agreements and Plans	Signed performance Agreements and Plans for Senior Managers including the Municipal Manager for 2023/2024 concluded by 31 July 2023	Number of signed Performance Agreements and Plans for Senior Managers including the Municipal Manager for 2023/2024 concluded by 31 July 2023	Performance Agreements and Plans	Operational	1	1	0	0	0	Signed Performance Agreements and Plans
GG-03			Develop and Approve 2023/2024 SDBIP by Mayor	SDBIP 2023/2024 approved by the Mayor within 28 days after approval of the Budget and IDP by 31 July 2023	Development of the Municipal SDBIP for 2023/2024 by 31 July 2023	Development of the Municipal SDBIP for 2023/2024	Operational	1	1	0	0	0	Approved 2020/21 SDBIP by the Mayor
GG-05	Performance Management	To ensure there is a performance driven institutional culture in Masikonyana	Prepare and Submit Performance Assessment Reports of Senior Managers signed-off by the MM and the Mayor	Quarterly Performance Assessment for Senior Managers including Municipal Manager Concluded and signed off not later than 30 days after the end of each Quarter 30 June 2024	Number of Performance Assessment for Senior Managers including Municipal Manager Concluded and signed off not later than 30 days after the end of each Quarter during 30 June 2024	Performance Reports	Operational	4	1	1	1	1	Reports signed by the MM and the Mayor
GG-06			Prepare and Submit Annual Performance Report for 2022/23 FY submitted to AG	Annual Performance Reports prepared and submitted to AG by 31 August 2023 for 2022/23 FY	Annual Performance Reports prepared and submitted to AG by 31 August 2023 for 2022/23 FY	Annual Performance Report	Operational	1	1	0	0	0	Annual Performance Report for 2022/23 FY submitted to AG
GG-07			Prepare and Submit Annual Report and proof of submission to relevant departments	Compiled and submitted Audited Annual report 2022/23 financial year by 31 March 2024	Audited Annual Report submitted to Provincial Treasury, COGTA and National Treasury for 2022/23 FY by 31 March 2024	Annual Report	Operational	2	0	1	1	0	Council Resolution and proof of submission to relevant departments
GG-08			Prepare and Submit Signed Mid-Term Budget and performance assessment Report for 2023/24 Submitted to Mayor, Provincial and National Treasuries	Prepare and submit Signed off Mid-Term Budget and performance assessment Report for 2023/24 Submitted to Mayor, Provincial and National Treasuries by 25 January 2024	Signed off Mid-Term Budget and performance assessment Report for 2023/24 Submitted to Mayor, Provincial and National Treasuries by 25 January 2024	Mid-Term Budget and performance assessment Report for 2023/24	Operational	1	0	0	1	0	Signed Mid-Term Budget and performance assessment Report for 2023/24 Submitted to Mayor, Provincial and National Treasuries
GG-09	Public Participation	To improve community participation in the affairs of the municipality.	Conduct IDP Community Public Participation	Quarterly IDP Community participations concluded by 31 March 2024	Number of community participations concluded on IDP by 31 March 2024	IDP Community Participations	Operational	2	0	1	1	0	Signed Attendance Registers of Community Participants
GG-10	Integrated Development Planning	To ensure a developmentally oriented planning institution in line with the requirements of local government laws and regulators	Develop and Approve IDP for 2024/2025	Develop 1st Draft & Final IDP documents for 2023/2024 by 30 June 2024	Number of institutional plans developed and approved by Council by 30 June 2024	IDP Document	Operational	2	0	0	1	1	Approved IDP for 2023/2024 and Signed Council Resolution
GG-11			Development and Approval of Time line Schedule by Council	2024/25 IDP PMS and Budget Time line developed and approved by Council by 31 August 2023	Development of IDP PMS & Budget Timeline schedule by 31 August 2023	IDP PMS and Budget schedule	Operational	1	1	0	0	0	Time line Schedule and Signed Council Resolution
GG-12			Develop Risk Assessment register	Annual Risk Assessment register developed for 2023/24 by 30 September 2023	Development of the Annual risk assessment register by 30 September 2023	Annual Risk Assessment Register	Operational	1	1	0	0	0	Risk Assessment register
GG-13			Prepare and Submit Reports on Monitoring of Risk Assessment Register	Quarterly Risk Assessment Monitored by 30 June 2024	Number reports on monitoring of risk assessments by 30 June 2024	Monitoring of risk Assessments	Operational	4	1	1	1	1	Signed Attendance Register and Progress reports on Risk assessment
GG-14			Convene Risk Management Committee Meetings	Quarterly Risk Management Committee Meetings held by 30 June 2024	Number of Risk Management Committee Meetings held by 30 June 2024	Risk Management Committee Meetings	Operational	4	1	1	1	1	Signed Attendance Registers and Minutes of the Risk Management Committee
GG-15	Risk Management	To ensure the M.M operates clear of anticipated risks of maladministration, fraud and corruption	Conduct Risks Management Workshops	Risk Workshops conducted on Risk Management Processes to Municipal Employees by 30 June 2024	Number of Risk workshops conducted to municipal employees on risks management processes by 30 June 2024	Risks Workshops	Operational	1	0	0	0	1	Signed Attendance registers of Risks Workshops
GG-16			Review and Approve Risk & Fraud Strategic Documents	Risk & fraud strategic documents reviewed and approved by Council by 30 June 2024	Number of risk & Fraud strategic documents reviewed and approved by Council by 30 June 2024	Risk & Fraud Strategic Documents	Operational	5	0	0	0	5	Approved Risk & Fraud Strategic Documents and Council Resolution
GG-17			Develop and Approve Annual Fraud Risk Register	Annual Fraud risk register developed for 2023/24 by 30 June 2024	Development of the annual fraud risk register by 30 June 2024	Annual Fraud Risk Register	Operational	1	0	0	0	1	Annual fraud risk register and Council Resolution

GG-18			Fraud and Corruption cases reported	Quarterly reports of alleged fraud and corruption cases reported by 30 June 2024	Number of alleged fraud and corruption cases reported by 30 June 2024	Fraud and corruption case Register	Operational	4	1	1	1	1	Fraud and Corruption Cases Reported
GG-19			Convene Audit & Performance Committee Meetings	Quarterly Audit & Performance committee meetings held by 30 June 2024	Number of Quarterly Audit & Performance committee meetings held by 30 June 2024	Audit & Performance Committee Meetings	Operational	4	1	1	1	1	Signed Attendance registers and Minuted Audit & Performance Committee meetings
GG-20	Internal Audit	Improve internal controls for clean administration purposes by continuous implementation of policies and legislation	Prepare and Submit Signed Audit Reports by Internal Audit	Quarterly internal audit reports prepared on the implementation of the Annual risk based Internal Audit Plan by 30 June 2024	Number of Quarterly internal audit reports prepared on the implementation of the Annual risk based Internal Audit Plan by 30 June 2024	Internal Audit Reports	Operational	4	1	1	1	1	Signed Audit Reports submitted by Internal Audit
GG-21			Prepare and Submit Reports Speedily to the HOD to address internal audit findings	Quarterly Reports on progress made to address Internal Audit Findings by 30 June 2024	Number of Quarterly report to address internal audit findings by 30 June 2024	Internal Audit Findings	Operational	4	1	1	1	1	Signed Reports to address internal audit findings
GG-22	Communications	To ensure an effective system of municipal governance in line with applicable legislation	Review of Communication Strategy and Approved by Council	Review of Communication Strategy by 30 September 2023	Number of Communication Strategy reviewed and approved by 30 September 2023	Communication Strategy	Operational	1	1	0	0	0	Approved Communication Strategy and Council Resolution
GG-23	Communications	To ensure an effective system of municipal governance in line with applicable legislation	Review Communication Policy and approved by Council	Review of Communication Policy Documents by 30 September 2023	Number of Communication Policy reviewed and approved by 30 September 2023	Communication Policy	Operational	1	1	0	0	0	Approved Communication Policy and Council Resolution
GG-24	Communications	To ensure an effective system of municipal governance in line with applicable legislation	Development and Implementation of Quarterly Internal Newsletter	Development, implementation and Monitoring of Quarterly Internal Newsletter by 30 June 2024	Number of Quarterly Internal Newsletter Developed by 30 June 2024	Communication Strategic Documents	Operational	3	0	1	1	1	Approved Communication strategic documents and Council Resolution

## CONCLUSION

The SDBIP is a vital monitoring tool for the Mayor and Council to monitor in year performance of the Municipal Manager and for the Municipal to monitor the performance of all Managers in the Municipality within the financial year. This enables the Mayor and Municipal Manager to be pro-active and take remedial steps in the event of poor performance. The SDBIP aims to ensure that Managers are problem-solvers, who routinely look out for unanticipated problems and resolve them as soon as possible. The SDBIP also enables the Council to monitor the performance of the Municipality against quarterly targets on Service Delivery.

